



Yolo County Public Agency Risk Management Insurance Authority

AGENDA

YCPARMIA SPECIAL BOARD MEETING

Thursday, August 22, 2019 at 10:00 a.m.

**YCPARMIA
77 W. LINCOLN AVE.
WOODLAND, CA 95695**

1. Call to Order
2. Approval of Agenda
3. THIS TIME IS RESERVED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD ON ANY MATTER WHETHER OR NOT IT IS ON THE AGENDA, BUT STATE LAW PROHIBITS ACTION BY THE BOARD ON NONAGENDA ITEMS
4. Action Item
 - A. General and Coverage Counsel Update
 - B. Yolo County Special Districts And Other Agencies Authorization Form

Yolo County Public Agency Risk
Management Insurance Authority

ACTION ITEM
Agenda Item 4A
August 22, 2019

SUBJECT: **General and Coverage Counsel Update**

RECOMMENDED ACTION: Award General and Coverage Counsel Services to Kellie M. Murphy, Esq. of Johnson Schachter & Lewis, a P.L.C., and authorize CEO/Risk Manager to secure a Letter of Engagement.

BACKGROUND INFORMATION:

Up until his retirement from YCPARMIA, Jeff Tonks handled the position of YCPARMIA's General Counsel in-house since the retirement of Bob Jarvis in January of 2012. During its April 2, 2019 meeting, the Board directed the CEO/Risk Manager to identify attorneys with emphasis on coverage law, reservations of rights, Brown Act requirements, and contracts. CEO/Risk Manager identified three candidates who have extensive JPA and coverage background as well as engagements and direct experience with other insurance JPAs. The President of the Board, the Vice President and CEO/Risk Manager interviewed identified candidates on August 20, 2019. After careful consideration of relevant experience, potential conflict of interests, a need for a truly impartial General Counsel, and other considerations for fitness, a decision was made to recommend Ms. Kellie M. Murphy, Esq to the Board.

FISCAL IMPACT

There is no anticipated cost associated with the recommended action. The services rendered by General and Coverage Counsel will be subject to pre negotiated hourly rates.

Respectfully submitted,



Armond Sarkis
CEO/Risk Manager

Yolo County Public Agency Risk
Management Insurance Authority

ACTION ITEM
Agenda Item 4B
August 22, 2019

SUBJECT: Yolo County Special Districts And Other
Agencies Authorization Form

RECOMMENDED ACTION: Board members review and sign Yolo County
Special Districts And Other Agencies
Authorization Form


BACKGROUND INFORMATION:

Upon review of their internal procedures and required documents, County of Yolo fiscal/finance department requires YCPARMIA Board to expressly authorize CEO/Risk Manager and Financial Analyst to perform duties mentioned in the form by signing the form. This is a new requirement. Each Board member would need to review and sign the form authorizing staff to engage in above duties.

FISCAL IMPACT

There is no anticipated cost associated with the recommended action.

Respectfully submitted,



Armond Sarkis
CEO/Risk Manager